

**CMOS Council 2023-2024 Meeting #2 2023-11-28**

**Procès-verbal du conseil d'administration de la SCMO 2023-2024 Réunion no. 2 28-11-2023**

**Minutes**

**Tuesday, November 28, 2023, 12:00 pm EST**

**Attendance:**

**Members:**

<b>President</b>	<b>Serge Desjardins (SD)</b>	<b>X</b>	<b>Past President</b>	<b>Jim Abraham (JA)</b>	<b>√</b>
<b>Vice-President</b>	<b>Shannon Nudds (SN)</b>	<b>√</b>	<b>Treasurer</b>	<b>Jinyu Sheng (JS)</b>	<b>√</b>
<b>Councillor</b>	<b>Emily MacPherson (EM)</b>	<b>X</b>	<b>Councillor</b>	<b>Amber Holdsworth (AH)</b>	<b>√</b>
<b>Councillor</b>	<b>Brennan Allen (BA)</b>	<b>√</b>	<b>Councillor</b>	<b>Dominique Paquin (DP)</b>	<b>√</b>
<b>Councillor</b>	<b>Ada Loewen (AL)</b>	<b>√</b>	<b>Councillor</b>	<b>Marek Stastna (MS)</b>	<b>√</b>
<b>Councillor</b>	<b>Scott Kehler (SK)</b>	<b>√</b>	<b>Councillor</b>	<b>Julie Thériault (JT)</b>	<b>X</b>
<b>Councillor</b>	<b>Shaylea Ostapowich (SO)</b>	<b>√</b>	<b>Councillor</b>	<b>Abdoulaye Harou (AH)</b>	<b>X</b>
<b>Executive Director &amp; Secretary (ex officio)</b>			<b>Gordon Griffith (GG)</b>		<b>√</b>

(Quorum = four voting members plus the President or Vice-President)

Current meeting: Nine voting members plus Vice-President = Quorum

**Observers:**

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**Agenda & Attachments**

1	Agenda_CMOS_Council_2_SCMO_2023-11-28-v2	5a	NewMemberApplication(4)-111623
1	Briefing_Note_CMOS_Council_2_2023-11-28	5b	CMOS Implementation Plan 2023-2024 – 2023-11-18
3a	Draft Minutes_CMOS_Council_1_2023-09-26	5c	CMOS Description of Project
3b	Council-Executive-CC – Action Items – 2023-11-14	5d	CMOS Scientific Committee – 2023-11-27
3c	Minutes – draft – Centre Chairs and Membership Committee 2023-2024 – Meeting-2 – 2023-11-07	6b	A-O_Letter_pdf

**Acronyms Used:**

BIPOC	Black, Indigenous, People of Colour
DFO	Fisheries and Oceans Canada
ECCC	Environment and Climate Change Canada
EDIA	Equity, Diversity, Inclusion and Accessibility
MSC	Meteorological Services of Canada

1.	<b>Welcome, Introductions and Land Acknowledgement</b> (SN) replaced (SD) as chair for this meeting. (SN) welcomed everyone to meeting #2 of the CMOS Council 2023-2024.  (SN) also acknowledged the Indigenous lands on which she was chairing this virtual meeting. She invited all to make their own individual acknowledgements.
2.	<b>Approval of Agenda</b>  The following two items were added to the agenda:

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	<p>1) Scientific Committee Scholarship Recommendations – added as 5d                  2) Atmosphere-Ocean Journal Discussion – added as 6b</p> <p><b>Motion:</b> To approve the agenda as amended. – JA/DP – Passed</p>
<p>3.</p>	<p><b>Approval of Consent Agenda</b></p> <p>The consent agenda included:</p> <ul style="list-style-type: none"> <li>• Minutes – 2023-2024 Council meeting #1 – 2023-09-26</li> <li>• Council-Executive-CC – Action Items – 2023-11-14</li> <li>• Vice-President’s Report – Centre Chairs &amp; Membership Committee Meeting #2 Minutes</li> </ul> <p><b>Motion:</b> To approve the consent agenda as presented. – DP/MS – Passed</p>
<p>4.</p>	<p><b>Congress Updates</b></p>
	<p><b>a) 2024 – Virtual – Winnipeg/BC Interior-Yukon</b>                  (GG) confirmed that Agenda Managers had been contracted to provide event management services, congress website services and EventMobi software access. The call for sessions is being finalized and will be sent out shortly. (JA) added that he has been in contact with MSC to see if there was interest in arranging a group registration agreement for ECCC and MSC staff to attend the congress and submit abstracts as part of the agreement. Discussions are ongoing. This type of agreement was used successfully during Congress 2021 and 2022. It allows staff to participate without needing individual approval to do so. (BA) added that the biggest issue with this concept is with middle management allowing their staff to take time off their regular workday to participate (virtually) in the congress program. (JA) also added an idea that the Centre Chairs had suggested about holding in person viewing meetings for specific congress scientific program sessions. These would be dependent on the topics and their schedule. (BA) suggested that any agreement include the wording that reporting managers be encouraged to allow their staff who wish to participate in part or in whole in the congress to be able to do so without having any other conflicting work or interruptions. The congress scientific program is usually structured so that sessions of similar topics/interests are grouped together and not stretched out over all the days of the congress especially for a virtual congress.</p> <p>The suggestion of allowing active CMOS members to participate in a congress for free was an idea that has been discussed over the past number of meetings as part of member engagement. Further discussion will take place over subsequent meetings. It may make more financial sense to offer this for hybrid congresses, allowing those who cannot attend in person for whatever reason the ability to participate virtually. This option will be reviewed as part of the impact analysis project recommendations.</p> <p>(JA) will follow up with DFO contacts to check their interest in a group registration.</p>
<p>5.</p>	<p><b>Decision Items</b></p>
	<p><b>a) New Member Applications</b>                  (GG) presented four new member applications all students for approval.</p>

	<p><b>Motion:</b> to approve the four new member applications. – JA/MS - Carried</p> <p>(GG) confirmed that the current term of CMOS membership is January 1<sup>st</sup> to December 31<sup>st</sup>. There are a number of renewal reminders sent out starting in Oct./Nov. timeframe. Anyone who submits an application for membership after September 1<sup>st</sup> will take advantage of membership for the remaining four months of the current calendar year as well as the full subsequent year.</p>
	<p><b>b) CMOS Implementation Plan 2023-2024</b></p> <p>(GG) reported that the draft Implementation Plan 2023-2024 was created based on input from the Executive Committee added to the initiatives still active from 2021-2022 and 2022-2023. Everyone was reminded that the annual implementation plans were created to identify the work to be accomplished under each of the three main strategic objectives identified in the 2021-2024 Strategic Plan. The draft Implementation Plan 2023-2024 was also presented during the Centre Chairs and Membership Committee meeting on September 5, 2023 and everyone was given a date of October 31, 2023 to submit comments and feedback on the plan. The received comments and feedback will be reviewed as part of the Impact Analysis Project and as part of the development of the next Strategic Plan 2025.</p> <p><b>Motion:</b> to approve the Implementation Plan 2023-2024. – SK/AH - Carried</p> <p>The implementation plan will be updated and reported on during each Executive Committee and Council meeting.</p>
	<p><b>c) ImpactWX Genesis Grant Partnership</b></p> <p>(GG) summarized that CMOS had been contacted by Francis Lavigne-Thériault (MESc student at University of Western Ontario) to form a partnership to foster research excellence and promote Canadian research with financial support through the 2024 Genesis Grant offered by ImpactWX. To be eligible to apply for a Genesis Grant from ImpactWX there is a requirement that a registered charity in Canada be either the applicant or a trustee in partnership with the applicant. CMOS successfully managed two Genesis Grants in 2023, one specific for Congress 2023 and the second, as a trustee, with the Niagara Region Municipality project.</p> <p>The following discussion took place:</p> <ul style="list-style-type: none"> <li>• It was suggested that Winnipeg Centre, Toronto Centre or Montreal Centre be involved in this application to help identify some benefits for CMOS, for example, ask Mr. Lavigne-Thériault present his research during Congress 2024 and/or volunteer during the congress.</li> <li>• There was general agreement to seek some concrete benefit(s) for CMOS as a benefit of acting as the charitable trustee.</li> <li>• Words of caution were voiced to not let CMOS become known as an organization that openly enters into trustee managers for different grants.</li> <li>• The mandate of CMOS is to advance atmospheric and oceanic sciences and this partnership promotes this advancement.</li> <li>• It was confirmed that Mr. Lavigne-Thériault is a current member of CMOS and the ability to partner with CMOS in this manner can be identified as a benefit of membership.</li> </ul>

	<ul style="list-style-type: none"> <li>• Peter Jackson and Pat McCarthy have been made aware of the existence of the 2024 Genesis Grant.</li> </ul> <p><b>Motion:</b> to approve the request from Francis Lavigne-Thériault to partner with CMOS as a charitable trustee for his application for a 2024 ImpactWX Genesis Grant ensuring that he works with an appropriate CMOS Centre (like Winnipeg, Toronto or Montreal) to identify concrete benefits for CMOS' involvement. – JA/MS - Carried</p>
	<p><b>d) Scientific Committee Scholarship Recommendations</b></p> <p>(GG) presented Scientific Committee Scholarship recommendations on behalf of Julie Thériault, Chair of the Scientific Committee. These recommendations included:</p> <ul style="list-style-type: none"> <li>• Now: double the amounts offered</li> <li>• In 2024: modify the selection criteria</li> <li>• After 2024: Create a new scholarship for students who are in math, physics or a related field and plan to do graduate studies in atmospheric or oceanic science.</li> </ul> <p>The recommendations apply to the three undergraduate scholarships currently offered:</p> <ul style="list-style-type: none"> <li>• CMOS Undergraduate Scholarships -</li> <li>• CMOS Daniel G. Wright Undergraduate Scholarship</li> <li>• CMOS – The Weather Network/MétéoMédia Scholarship</li> </ul> <p>The following discussion took place:</p> <ul style="list-style-type: none"> <li>• From a financial point of view, the CMOS Scholarship Fund contained \$24,706 as of the December 31, 2022 financial year-end.</li> <li>• This is one fund to which members can make donations when renewing their membership.</li> <li>• How would the criteria for the proposed new scholarship requiring a plan to do graduate studies in atmospheric or oceanic science be confirmed?</li> <li>• It was shared that a lot of students don't take their weather-related and ocean-related courses in their final year, does this eliminate them from applying for the CMOS Undergraduate Scholarship?</li> <li>• The number of nominations for each scholarship received for 2023 and 2022 are as follows:             <ul style="list-style-type: none"> <li>○ CMOS Undergraduate Scholarships: 6 in 2023, 1 in 2022</li> <li>○ CMOS Daniel G. Wright Undergraduate Scholarship: 2 in 2023, 0 in 2022</li> <li>○ CMOS – The Weather Network/MétéoMédia Scholarship: 3 in 2023, 2 in 2022</li> </ul> </li> <li>• Promotion of the scholarship nomination process and donations to the scholarship fund needs to be improved. Bequests</li> <li>• Future criteria for scholarships should include EDIA elements based on the recent EDIA project work.</li> <li>• Should look at offering scholarships for high school seniors wanting to enter atmospheric or oceanic sciences.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Concern with the current criteria wording being a bit overwhelming for students. Is there a way to streamline the wording of what is required to be included in the submission.</li> <li>• Should create scholarship(s) specifically for BIPOC individuals, similar to what the Halifax Centre developed at the high school level.</li> <li>• (JA) summarized the ongoing EDI project work where CMOS has partnered with the Black Environmental Initiative and the Canadian Water Resources Association (CWRA). CWRA through the Project WET is providing workshops on weather, water and climate to high school teachers to enhance the educational curriculum to a higher percentage of students in underrepresented communities. An additional \$40K from ECCC was recently approved for 2023-2024.</li> </ul> <p><b>Motion:</b> to approve the Scientific Committee recommendation to double the amounts awarded for the three undergraduate scholarships starting in 2024. – JA/SK - Carried</p>
6.	<b>Discussion Items</b>
	<p><b>a) Impact Analysis Project</b>          (SN) reported that a consultant, Janet Stalker, has been hired to perform the impact analysis of CMOS on its stakeholders. She has been scheduling and conducting interviews with individuals from across the weather, water and climate enterprise. An interim progress report is due December 1, 2023 and will be shared during the next Council meeting.</p>
	<p><b>b) Atmosphere-Ocean Journal</b>          (MS), Publications Director shared the following:</p> <ul style="list-style-type: none"> <li>• Most publications do not have an equivalent role to the CMOS Publications Director position.</li> <li>• This role keeps growing to cover off other limitations, lack of resources</li> <li>• Contracted agreement with publisher, Taylor &amp; Francis officially runs through to January 1, 2025 with an automatic renewal for an additional five years if there is no formal communication to end the current contract sent 12 months before the end date (i.e. January 1, 2024).</li> <li>• There has been a large turnover in publisher representatives over the past couple of years leading to slow and/or no response to questions.</li> <li>• Atmosphere-Ocean Journal does not have a high reputation in the research world and is not on the list of top journals to publish in.</li> <li>• The internal process for dealing submissions is long and not well managed.</li> <li>• Difficult to make changes to the editorial staff.</li> <li>• Consultation with the Scientific Committee chair on these issues has taken place.</li> <li>• Cannot be publications director and a chief editor at the same time.</li> </ul> <p>The following discussion points were shared:</p> <ul style="list-style-type: none"> <li>• Suggestion for all members of the editorial board to take leadership on each a special issue to help encourage more papers being submitted.</li> <li>• It was confirmed that publications will be considered as part of the Impact Analysis project.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Government scientists have been encouraged to submit papers to A-O.</li> <li>• What is the impact of potentially moving away from T&amp;F? Are there other journals/publishers we should move to.</li> <li>• High impact factor journals are preferred for publishing papers and A-O is not amongst these.</li> <li>• Impact factor is affected by how the organization processes papers</li> <li>• Currently, papers are sitting with associate editors for months, with no means to recall them through the T&amp;F process.</li> <li>• Getting people to do things Society wide is a challenge across all our initiatives.</li> <li>• A-O Journal is CMOS' second largest revenue generator after the congress primarily through page charges and royalties.</li> <li>• Need to find a new chief editor and/or restructure the whole editing process.</li> <li>• It was suggested that CMOS should formally communicate with T&amp;F as of January 1, 2024 their intent to not renew the agreement on January 1, 2025. This would allow CMOS to explore other possibilities during 2024.</li> <li>• A formal communication with T&amp;F decision makers identifying our concerns with the perceived antiquated process for reviewing papers and the time associated with this process does not help solicit new papers.</li> </ul> <p><b>Action:</b> (GG) and (MS) will draft a communication with T&amp;F decision makers identifying CMOS's concerns with the current review process and the lack of continuity of T&amp;F staff support before December 15, 2023.</p> <p>The decision to formally terminate the agreement with T&amp;F will depend on the response from T&amp;F on this initial communication.</p>																														
7.	<p><b>Upcoming Meetings 2023-2024</b></p> <table border="1" data-bbox="305 1192 1430 1663"> <thead> <tr> <th>Centre Chair &amp; Membership Committee</th> <th>Executive Committee</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td align="center">Tuesday</td> <td align="center">Tuesday</td> <td align="center">Tuesday</td> </tr> <tr> <td></td> <td align="center">August 14</td> <td></td> </tr> <tr> <td align="center">September 5</td> <td align="center">September 12</td> <td align="center">September 26</td> </tr> <tr> <td align="center">November 07</td> <td align="center">November 14</td> <td align="center">November 28</td> </tr> <tr> <td align="center">January 09</td> <td align="center">January 16</td> <td align="center">January 30</td> </tr> <tr> <td align="center">March 05</td> <td align="center">March 12</td> <td align="center">March 26</td> </tr> <tr> <td align="center">May 07</td> <td align="center">May 14</td> <td align="center">May 28</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td align="center">AGM June 20</td> </tr> </tbody> </table>	Centre Chair & Membership Committee	Executive Committee	Council	Tuesday	Tuesday	Tuesday		August 14		September 5	September 12	September 26	November 07	November 14	November 28	January 09	January 16	January 30	March 05	March 12	March 26	May 07	May 14	May 28						AGM June 20
Centre Chair & Membership Committee	Executive Committee	Council																													
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8.	<p><b>Other Business</b></p> <p>None identified.</p>																														
9.	<p><b>Adjournment</b> (Meeting adjourned)</p>																														

**Action Items**

<b>2023-2024</b>			
<b>ID</b>	<b>By</b>	<b>Action</b>	<b>Status</b>
<b>C2.6b</b>	GG/MS	Everyone has been invited to review the draft Implementation Plan 2023-2024 (GG) and (MS) will draft a communication with T&F decision makers identifying CMOS's concerns with the current review process and the lack of continuity of T&F staff support before December 15, 2023.and submit any input to (GG) by October 31, 2023.	Open